

Minutes of a meeting of the Bradford and Airedale Health and Wellbeing Board held on Tuesday, 24 July 2018 in Committee Room 1

Commenced 10.05 am
Concluded 12.30 pm

PRESENT

Members of the Board -

MEMBER	REPRESENTING
Councillor Susan Hinchcliffe	Leader of Bradford Metropolitan District Council (Chair)
Councillor Jackie Whiteley	Bradford Metropolitan District Council
Councillor Sarah Ferriby	Healthy People and Places Portfolio
Kersten England	Chief Executive of Bradford Metropolitan District Council
Sarah Muckle	Interim Director of Public Health
Bev Maybury	Strategic Director Health and Wellbeing
Michael Jameson	Strategic Director of Children's Services
Steve Hartley	Strategic Director, Place
Sarah Hutchinson	HealthWatch
Brendan Brown	Chief Executive of Airedale NHS Foundation Trust
Dr Richard Haddad	Member from the GP Community
Geraldine Howley	Group Chief Executive, InCommunities Group Ltd
Dr Andy Withers	Bradford Districts Clinical Commissioning Group
Dr James Thomas	Airedale, Wharfedale and Craven Clinical Commissioning Group
Dr Akram Khan	Bradford City Clinical Commissioning Group (Deputy Chair)

Also in attendance: Balrajit Leighton on behalf of Lou Auger

Apologies: Helen Hirst, Lou Auger, Sam Keighley, Martin Speed and Scott Bisset

Councillor Hinchcliffe in the Chair

1. DISCLOSURES OF INTEREST

No disclosures of interests were received.

2. MINUTES

Resolved-

That the minutes of the meetings held on 13 February and 17 April 2018 be signed as a correct record.

3. INSPECTION OF REPORTS AND BACKGROUND PAPERS

There were no appeals submitted by the public to review decisions to restrict documents.

4. BRADFORD DISTRICT PARTNERSHIP PREVENTION AND EARLY HELP PROGRAMME

The Strategic Director, Children's Services submitted **Document "A"** which provided an update on the developing Bradford District Partnership prevention and early help, localities focused programme. This district wide programme covered all activities relating to prevention and early help across all ages and all themes.

The Strategic Director, Children's Services reported that in summary this programme sought to provide a district wide co-ordinated approach to prevention and early help, moving away from some current initiatives working in isolation of each other and communities. There were three particular areas that had been identified as helping to drive this ambition forward which included:

- A locality focused approach to ensure prevention and early help activities were accessible and tailored to each area.
- Services working in a more joined up collaborative manner, saving duplication and maximising local knowledge.
- All underpinned by enabling communities and individuals to use their own assets and strengths to determine their own futures.

The report reflected on the work achieved to date, the ambition for the future and the necessity for collaboration.

A presentation was provided to Members on the Bradford District and Craven Health and Care Partnerships, Primary Care Home Communities and Locality Hubs within Airedale, Wharfedale and Craven and Bradford. The presentation also outlined the potential operating framework for the Partnerships, what it was trying to achieve, its principles, decision making and decision taking, governance and accountability and the partnership agreement. The presentation also highlighted the early results and benefits of partnership working in communities.



Board Members made the following comments:

- How were elected Members, members of the public and other interested partners involved in the work of the Prevention and Early Help Strategic Board and the Primary Care Home Communities and Locality Hubs.
- The Prevention and Early Help Strategic Board needed to be universal, role of elected Members should be looked at; it was important to have the right membership which included all relevant people and interested partners.
- It was important to look at whether the voluntary sector had capacity to undertake the work proposed.
- Embraced the concept of localities but needed to embrace the early years focus and links to Adult Social Care and Children's.
- How would the support be flexible for different localities as different areas had different resources and needs; some areas required more support than others.
- How were the wider population being involved on the proposals; needed to reach out to the public in a number of different ways; important to have community involvement.
- Work should be undertaken with the Strategic Director, Place on how best to engage the wider public.
- Welcomed the initiative to work in localities.
- Commended the results achieved in partnership working in communities in areas such as Adult Services.
- Would be beneficial if the issues raised by the Board relating to Primary Care Home Communities and Locality Hubs was considered by the Integration and Change Board and then brought back to this Board.

The Strategic Director Children's Services reported that issues raised by Board Members such as co-ordination, voluntary sector capacity, investments, data sharing and links to Adult Social Care and Children's would be looked at and a further report would be submitted at a future meeting of the Board.

In response to a Members question it was reported that the Health and Care Partnerships comprised of GP's, Council's, CCG's, Police representatives, Housing, Care Home representatives etc.

The InCommunities Member of the Board stressed the importance her organisation could play in terms of tackling domestic violence/abuse, relocating people out of hospital and into accommodation etc. It was suggested that details of the support available by InCommunities needed to be considered by the Integration and Change Board.

Resolved –

- (1) That the support, resource and programme arrangements be considered and the district wide ambition around Prevention and Early help be implemented.**



- (2) That the Board notes the Prevention and Early Help Strategic Board's role in overseeing the practicalities of developing this programme of work including the associated programme lead role, the terms of reference and for agencies to nominate Senior Lead representation for the Prevention and Early Help Strategic Board.
- (3) That consideration be given as to how Elected Members and members of the public and other interested partners could be involved in the work of the Primary Care Home Communities and Locality Hubs.
- (4) That the work relating to the Primary Care Home Communities and Locality Hubs including the Aligned Incentives Partnership Agreement, data sharing, how it links to Adult Social Care and Children's as well as the other issues highlighted at 3 above be examined by the Integration and Change Board and that the outcome of that work be submitted to this Board in 3 months time.
- (5) That the data profiles relating to the 13 Primary Care Home Communities and Locality Hubs be shared with elected Members via the Healthy People and Places Portfolio.
- (6) That the success of the "Big Conversation" that was held last year should be repeated and the Integration and Change Board look at how this can be re-commissioned.

Action: Strategic Director, Children's Services, Strategic Director Place, Strategic Director Health and Wellbeing and CCG's

5. HEALTH AND SOCIAL CARE ECONOMIC PARTNERSHIP

The Strategic Director, Children's Services provided a verbal update on the current development, priorities and work of the Health and Social Care Economic Partnership and the "One Workforce" expression of interest for funding to the Leeds City Region Business Rates Pool.

It was reported that money from the Business Rates Pool would transform job opportunities for Bradford; health and social care workforce was an area that needed addressing.

Resolved-

That an implementation plan be presented to the Board in September 2018 on the Health and Social Care Economic Partnership and the "One Workforce" expression of interest for funding to the Leeds City Region Business Rates Pool.

Action: Strategic Director, Children's Services



6. CHAIRS HIGHLIGHT REPORT - CQC LOCAL SYSTEM REVIEW AND PROGRESS; BRADFORD COUNCIL LOCAL OFFER ANNUAL REPORT; SUB GROUP UPDATES (ICB, ECB)

The Health and Wellbeing Board Chair's highlight report (**Document "B"**) summarised business conducted between Board meetings. July's report brought an update on the recent Care Quality Commission, local system review and its progress, the Bradford Council Local Offer Annual Report for sign off and updates from the Board's sub-groups.

It was reported that in February 2018, the CQC Local System Review was carried out following a request from the Secretaries of State for Health and Social Care and for Housing, Communities and Local Government following a decision to undertake a programme of 20 targeted reviews of local authority areas. The purpose of this review was to understand how people moved through the health and social care system with a focus on the interfaces between services. The review looked into the commissioning arrangements of services and how a person centred was coordinated. During the review a range of interviews with system leaders, focus groups and site visits took place.

The report findings were detailed at paragraph 3.1 of the report and an Action Plan had been drawn up to address the recommendations of the review.

The Chair thanked the staff working across Health and Social Care for their commitment which was reflected in the CQC review report.

Members were informed that the Annual report of the District's SEND Local Offer provided information on support and services to families, young people and carers affected by SEN or disability. The report was agreed between Board meetings to meet the deadline to publish the annual report on the Local Offer website. The Bradford Council Local offer Annual Report was attached at Appendix "C".

A Board Member pointed out that the logo for Airedale, Wharfedale and Craven Clinical Commissioning Group was not detailed on the Local Offer report.

A Member suggested that it would be valuable to have a discussion at some point on children leaving care homes and the support that is provided to them.

An update on the work of the Executive Commissioning Board and the Integration and Change Board were detailed at paragraphs 3.3.1 and 3.3.2.



Resolved-

- (1) That the Board notes the updates of the CQC local system review and asks that the Integration and Change Board own the action plan.**
- (2) That in relation to Section 3.2 of Document “B” the Board note that the 2017/18 SEND Local Offer Annual Report has been agreed by the Chair of the Board and published on the SEND Local Offer website.**
- (3) That the progress with the Care Quality Commission Local System Review Action Plan be submitted to the Board in December 2018.**
- (4) That Staff working across Health and Social Care be commended for their dedication and commitment which is also reflected in the Care Quality Commission Local System Review report.**

Action: Strategic Director, Health and Wellbeing

Chair

Note: These minutes are subject to approval as a correct record at the next meeting of the Bradford and Airedale Health and Wellbeing Board.

THESE MINUTES HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER

